# AGENDA
# TUESDAY, JANUARY 3, 2017
# REGULAR COUNCIL MEETING
# JOHN A. ALOISI COUNCIL CHAMBERS

## CITY COUNCIL MEETING – 7:30 P.M.

I. **Meeting called to order**
II. **Pledge of allegiance**
III. **Invocation**
IV. **Roll call**
V. **Mayor's remarks**
1. Mayoral Appointment – Public Safety

VI. **Consent Agenda**
1. Approve Minutes - Regular Meeting held December 19, 2016
2. Lot Combination- FH Farnhams Washington Park Sub

VII. **Public Hearing** – CDBG/CAPER

VIII. **Action Items**
1. Demolition of 839 Lincoln
2. Waive Bid/Purchase Toughbooks/FD
3. Approve MDOT Permit Submittal
4. Attend Training:
    a. Police Dept.
    b. Fire Dept.
    c. DPS
5. Award Bid/Retention Pond Protection Project
6. Authorize Engineering Services/Retention Pond/Hennessey
7. Planned Unit Development/2115 Fort St.

IX. **Accounts & Claims Payable** (over $25,000)
X. **City Manager Report**
XI. **Department Head Report** –CDBG
XII. **Citizens Communications**
XIII. **Oral Reports of the Mayor and Council**
**XIV. Adjourn**

**THOMAS E. KARNES, MAYOR** **DONNA BREEDING, CITY CLERK**

**DEADLINE FOR SUBMISSION OF AGENDA ITEMS IS TWO (2) FRIDAYS PRIOR TO THE NEXT REGULAR COUNCIL MEETING AT 11:59 P.M.**

**PROPOSED RESOLUTION**
**LINCOLN PARK CITY COUNCIL**

**DATE: 01/03/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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PLEDGE OF ALLEGIANCE TO THE FLAG.

INVOCATION by Reverend Kara Hildebrandt of LP Presbyterian Church

ROLL CALL

MAYOR'S REMARKS

Mayoral Appointment to Public Safety Commission
Frank Vaslo – term to expire 1/1/2022

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**PROPOSED RESOLUTION**
**LINCOLN PARK CITY COUNCIL**

**DATE: 01/03/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

RESOLVED, that the following items listed under the consent agenda be approved as presented to the Mayor and City Council.

1. Approve Minutes - Regular Meeting held December 19, 2016
2. Lot Combination- FH Farnhams Washington Park Sub

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**PROPOSED RESOLUTION**
**LINCOLN PARK CITY COUNCIL**

**DATE: 01/03/17**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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RESOLVED, that the minutes of the Regular Meeting held under the date of December 19, 2016 be approved as recorded.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

Lincoln Park, Michigan
December 19, 2016

REGULAR MEETING

The meeting was called to order at 7:30 p.m., Mayor Thomas E. Karnes presiding.

Pledge of Allegiance to the Flag

Invocation by Reverend Patrick Bossio, Sr. of CHRIST Family Church

PRESENT: Councilpersons Chris Dardzinski, Mario DiSanto, Michael Higgins, Larry Kelsey, Thomas Murphy and Thomas Parkinson
ALSO PRESENT: City Manager Matt Coppler, City Attorney Ed Zelenak, and Asst. City Clerk Kerry Kehrer

Mayor's remarks

Mayoral Appointment to the Housing Commission – Thelbert Varner term to expire Dec 31, 2021

Announcement of Community Improvement Commission's Holiday Awards. Winners are 1784 McLain, 3434 Ferris, 3450 Ferris and 948 Pagel.

**RESOLUTION 2016-375 Approve Consent Agenda**

By Council President Murphy, supported by Councilman Higgins
RESOLVED, that the following items listed under the consent agenda be approved as presented to the Mayor and City Council:

1. Approve Minutes - Regular Meeting held December 5, 2016 as amended
2. Appointment/DDA/Lynch-Wilson

Motion unanimously carried.

ca-1 **RESOLUTION 2016-376 Minutes/Regular Meeting**

RESOLVED, that the minutes of the Regular Meeting held under the date of December 5, 2016 be approved as recorded.
Approved

ca-2 **RESOLUTION 2016-377 Appointment/DDA/Lynch-Wilson**

RESOLVED, that the following Commissioner serving on the Downtown Development Authority be and is hereby reappointed:

Leslie Lynch-Wilson term to expire 12-19-2020

BE IT FURTHER RESOLVED, that said appointment be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.
Approved

Audit Presentation by Beth Bialy and Kristin Hunt of Plante & Moran

**RESOLUTION 2016-356A Ord Amend/Ch 208/Conflict of Interest**

By Council President Murphy, supported by Councilman Kelsey

RESOLVED, that "AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF THE CITY OF LINCOLN PARK BY ADDING THE FOLLOWING SUBSECTION (e) TO CHAPTER 208 SECTION .05. CONFLICTS OF INTEREST" be given its third and final reading and be ADOPTED.

THE CITY OF LINCOLN PARK ORDAINS:

That Chapter 208, Section .05 of the Codified Ordinances of the City of Lincoln Park be amended by adding subsection (e) as follows:

208.05 (e) "No employee, officer or agent shall participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees and agents of the City must neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts as defined as being more than $50.00 in value or being inconsistent with other provisions of this Chapter. Alleged violations of this Section by Officers, employees, or agents of the City shall be reported to the Chief of Police consistent with Section 208.03 of this Chapter and may face discipline, sanctions, and or penalties as contained in Section 208.99 of this Chapter.

Motion unanimously carried.

ADOPTED: December 19, 2016
PUBLISHED: December 28, 2016
EFFECTIVE: December 28, 2016

**RESOLUTION 2016- 378 Award Bid/Grounds Maintenance**

By Councilman Kelsey, supported by Councilman Dardzinski

WHEREAS, the City of Lincoln Park issued a request for proposals for Grounds Maintenance Services as the current contract with U.S. Lawns expires December 31st, 2016;

WHEREAS, the lowest, qualified bid was received from US Lawns, Inc. for a three year service contract; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council hereby award the contract for Grounds Maintenance Services to U.S. Lawns for a three year term in the amount of $112,748.00 for the first year and increasing to $119,587.00 in the third year per the agreement.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion carried.

NO: Council President Murphy

**RESOLUTION 2016-379 Waive Bid/Award Website Redesign**

By Mayor Karnes, supported by Councilman Dardzinski

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council hereby waive the bid requirement for the redesign of the website and hosting and award a contract to Revize in the amount of $13,600 for the first year and $2,900 for year two and three thereafter.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion carried.
NO: Council President Murphy

**RESOLUTION 2016-380 Purchase/In-car Computers (3)/Police Dept**

By Council President Murphy, supported by Councilman Dardzinski
RESOLVED, that the Lincoln Park Police Department be authorized to purchase three L-3 in car computers for a total cost of $11,419.65 which includes shipping from L-3 Mobile-Vision, Inc. who is the sole supplier.
BE IT FURTHER RESOLVED, funds to come from the Police Department Account-101.305.820 initially. Police Department JAG Grant to fully reimburse the Police Department after the purchase has been made.
Motion unanimously carried.

**RESOLUTION 2016-381 Outfitting (4) Police Vehicles**

By Councilman Dardzinski, supported by Councilman DiSanto
RESOLVED, that the Lincoln Park Police Department be authorized to have Priority One Emergency outfit three new patrol vehicles, 2017 Ford Explorers, and one new animal control/ordinance vehicle, Ford F-150, as they provided the lowest qualified quote that meets all of the Police Department's specifications. Total cost for outfitting the three Ford Explorers is $36,528.00. The cost for outfitting the Ford F-150 is $3,071.00..
BE IT FURTHER RESOLVED, funds to come from the Police Department Forfeiture Capital Account-265.320.983.
Motion unanimously carried.

**RESOLUTION 2016-382 Authorize 2017 Road Design/Henessey**

By Councilman Dardzinski, supported by Councilman Kelsey
WHEREAS, the Mayor and City Council has approved the 2017 Road Improvement Program; and
WHEREAS, Hennessey Engineering Inc., is the City of Lincoln Park's contracted Engineering Firm and will provide design and bidding services for the Asphalt Milling and Resurfacing Program as well the Concrete Section and Road Reconstruction Programs.
NOW, THEREFORE, BE IT RESOLVED, the Mayor and City Council authorize Hennessey Engineering Inc., to proceed with the design and bidding services at a cost not to exceed $89,900.00 to come from acct. numbers 203-464-818000 "Local Roads Contractual Services" and 202-464-818000 "Major Roads Contractual Services"
BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.
Motion unanimously carried.

**RESOLUTION 2016-383 Authorize Repair/Street Sweeper**

By Council President Murphy, supported by Councilman Kelsey
WHEREAS, the City of Lincoln Park DPS currently has four (4) Elgin Street Sweepers, two (2) have already been rebuilt and two (2) in poor condition and if not rebuilt, the DPS will be unable to perform street sweeping which will put the City of Lincoln Park in violation of the MDEQ State Water Storm Permit, and
WHEREAS, Bell Equipment Company is the State of Michigan's sole authorized dealership and repair facility of Elgin Sweepers.

RESOLVED, that Mayor and Council waive the formal bidding process for timeliness reasons and that there is only one sole authorized repair facility and dealership authorized by the Elgin Company

BE IT RESOLVED, the Mayor and City Council approve the rebuilding of one (1) Street Sweeper, Vehicle No. M-83 by Bell Equipment at a cost not to exceed $20,782.72 to be taken out of Motorpool acct. #661-932-778000 "equipment maintenance".

Motion unanimously carried.

**RESOLUTION 2016-384 Accounts & Claims Payable (over $25,000)**

By Councilman Kelsey, supported by Councilman DiSanto

RESOLVED, that the Accounts and Claims Payable for those items greater than $25,000 pursuant to Emergency Manager Order 60 be approved as follows:

| | | |
|---|---|---|
| 25th District Court | December 2016 payment | $ 34,375.00 |
| City of Riverview | Oct'16 Dumping | $ 44,399.85 |
| Great Lakes Water Authority | Oct'16 Water | $ 176,357.40 |
| GV Cement | Pmt #2 Electric Ave. Intersection | $ 48,553.61 |
| Hennessey Engineers | CDBG Elect Ave-$17,110.00 | $ 180,653.80 |
| | Hazel St Bridge-$36,591.68 | |
| | Hazel St Bridge-$37,772.54 | |
| | Hazel St Bridge-$37,388.50 | |
| | 2016 Asphalt resurfacing-$1,117.16 | |
| | 2016 Concrete Sectioning-$9,927.94 | |
| | 2016 Concrete Sectioning-$17,511.78 | |
| | Pagel Street Reconstruction-$5,866.08 | |
| | Pagel Street Reconstruction-$15,824.60 | |
| | Pagel Street Reconstruction-$934.12 | |
| | General Consulting-$281.60 | |
| | General Consulting-$327.80 | |
| MERS | Nov'16 Defined Benefit Payment | $ 285,731.81 |
| Plante & Moran | FY 16 Audit Services | $ 38,120.00 |
| Pullman SST Inc. | 1st application Retention Basin Concrete | $ 68,620.25 |
| | Restoration-$53,745.25 | |
| | Retention Basin Cleaning-$14,875.00 | |
| RJ&J Enterprises | Water Main Break-$2,922.48 | $ 34,014.64 |
| | Emergency Sewer Repair-$14,742.16 | |
| | Trucking to Landfill-$16,350.00 | |
| Safebuilt | Nov'16 Building Service | $ 53,621.39 |
| State of Michigan | Hazel St Bridge | $ 32,944.54 |
| Wayne County | Nov'16 & Dec'16 Excess Flow | $ 140,322.00 |
| Wayne County | Goddard Road Improvements | $ 37,571.20 |
| Wayne County | Oct'16 Sewage | $ 86,859.34 |

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board

Motion unanimously carried.

**RESOLUTION 2016-385 Set Special Meeting**

By Mayor Karnes, supported by Councilman Dardzinski
RESOLVED, that a Special Meeting of the Mayor and Council be scheduled for January 9, 2017 at 6:30 p.m. in the John A Aloisi Council Chambers, 1355 Southfield Rd to discuss the Downriver Utility Wastewater Authority (DUWA).
Motion unanimously carried.

CITY MANAGER REPORT

DEPARTMENT HEAD REPORT – Fire Dept.

CITIZEN COMMUNICATIONS

ORAL REPORTS OF THE MAYOR AND COUNCIL

**RESOLUTION 2016-386 Adjournment**

By Council President Murphy, supported by Councilman Dardzinski
RESOLVED, that the meeting be adjourned at 10:13 p.m.
Motion unanimously carried.

_____ _____

THOMAS E. KARNES, MAYOR KERRY KEHRER, ASST. CITY CLERK

# AGENDA STATEMENT

**TO:** MAYOR AND CITY COUNCIL

**FROM:** TONY FUOCO, CITY ASSESSOR

**SUBJECT:** COMBINATION FOR
PARCEL(S) # **45-012-02-0023-000 & 45-012-01-0250-002**
F.H. FARNHAMS WASHINGTON PARK SUB

**DATE:** January 3, 2017

**CC:** CITY CLERK

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**PURPOSE**:

The purpose is to approve a COMBINATION for Parcel no: **45-012-02-0023-000** current property with Parcel no: **45-012-01-0250-002** their current vacant property.

**FISCAL IMPACT:**

There will not be a fiscal change with this Resolution.

**POLICY CHANGES:**

There will not be a policy change with this Resolution.

**BACKGROUND**:

Both parcels belong to the same owner. Owner would like to extend yard per doc. Attached.

**ATTACHMENTS:**

1. Resolution approving the Combination.
2. Petition for Division/Combination of Platted Lot(s)
3. Purchase Agreement for Vacant Land.
4. Letter of Intent
5. Quit Claim Deed for parcel
6. Record Cards for each parcel.
7. Paid Invoice
8. Plat map showing parcels to be combined.

**PROPOSED RESOLUTION**
**LINCOLN PARK CITY COUNCIL**

**DATE: January 3, 2017**

**MOVED:** DiSanto, Higgins, Kandes, Kelsey, Murphy, Parkinson, Mayor Karnes
**SUPPORTED:** DiSanto, Higgins, Kandes, Kelsey, Murphy, Parkinson, Mayor Karnes

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**BE IT RESOLVED** that the lot combination of
Parcel #45-**012-02-0023-000**
JG23 LOT 23 ALSO W 1/2 ADJ VAC ALLEY F. H. FARNHAMS WASHINGTON PARK SUB PC 48 L42 P58 WCR
Parcel #45-**012-01-0250-002**
JF250B LOT 250 EXC THE NLY 7 FT THEREOF ALSO W 1/2 ADJ VAC ALLEY WASHINGTON GARDENS SUB PC 48 L34 P18 WCR
**BE APPROVED.**

**BE IT FURTHER RESOLVED,** that the above resolution be effective upon the approval of the Lincoln Park Receivership Transition Advisory Board.

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**YES:** DiSanto, Higgins, Kandes, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** DiSanto, Higgins, Kandes, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** DiSanto, Higgins, Kandes, Kelsey, Murphy, Parkinson, Mayor Karnes

# PETITION FOR DIVISION/COMBINATION OF PLATTED LOT(S)
## CITY OF LINCOLN PARK ASSESSOR'S OFFICE

1355 Southfield Road, Lincoln Park, MI 48146
313-386-1800, Ext. 1239 - lrowley@citylp.com

RECEIVED
OCT 20 2016
CITY OF LINCOLN PARK
ASSESSOR'S OFFICE

**DATE:** 10/20/2016

I/We hereby request, that in accordance with City Ordinances for the regulation and control of the subdivision of land in the City of Lincoln Park, to ____*SPLIT* _X_*COMBINE* the following parcels.
(If you have more than two parcels, please continue on back.)

HOME

PARCEL#1 – Address: 2969 Chandler Parcel ID#45- 012 02 0023 000
Legal description- JG LOT 23 Also W½ Adj vac Alley F.H. Farnhams Washington Park Sub PC 48 L 42

PARCEL #2 – Address: 2965 Chandler Parcel ID# 45- 012 01 0250 002
Legal description- JF250B LOT 250 EXC The NLY 7 FT Thereof Also W 1/2 adj vac Alley Washington Gardens Sub PC 48 L34 P18 WCR

The undersigned parties do hereby have the necessary interest in the real property listed above.

**IF THERE IS A MORTGAGE ON ANY OF THESE PROPERTIES, YOU MUST GET THE WRITTEN APPROVAL OF THE MORTGAGE COMPANY BEFORE WE CAN PROCEED WITH THE SPLIT/COMBINATION.**

**SIGNATURES (all parties having necessary interest must sign):**

PARCEL 1:
Petitioner Signature: Kurt D Long Cheryll Long Date: 10/20/2016

PARCEL 2:
Petitioner Signature: Kurt D Long Cheryll Long Date: 10/20/2016

Name and Mailing address of Petitioner: 2969 Chandler, Lincoln Park, MI 48146

Petitioner Phone Number: 313-850-3850

## PLEASE INCLUDE THE FOLLOWING:

1. $250.00 processing fee (check or money order payable to "City of Lincoln Park".
2. Copy of the Deed(s) for each parcel.
3. Written authorization from Mortgage Co.
4. Letter of Intent. (Reason why split/combination)
5. Mortgage Survey for all parcels before the split/combination. *If Applicable
6. Plans for New Construction.*If Applicable
7. *Please Note…* If New Construction is planned, all information as to the proposed structure (photo of a model structure) is requested but not required.

**FOR OFFICE USE ONLY**

Are the taxes paid? _____YES _____NO
If not, what is still owing? _____
Are there any Special Assessments that have not been paid? _____YES _____NO → AMT $ _____
FEES PAID _____YES; _____ ASSESSOR _____YES; _____
BLDG SUP._____YES; _____TITLE SCH _____YES; _____

# City of Lincoln Park

**Office of the Assessor**
1355 Southfield Road, Lincoln Park, MI 48146
(313) 386-1800, Ext. 1239 - lrowley@citylp.com

**DATE:** 10/20/16
**NAME** FRED & Cheryl Lang
**ADDRESS:** 2969 Chandler
**PHONE:** 313 850-3850

Your authorization is requested to combine your contiguous property known as

**PARCEL NO:** 45 012 02 0023 000
**PARCEL NO:** 45 012 01 0250 002
**PARCEL NO:**
**PARCEL NO:**

Attach additional pages if necessary

Currently these properties are individually assessed.

If you do not object to having these properties combined, please sign below and return this letter to the Lincoln Park Assessor's Office. If you have any additional questions, please feel free to call 313-386-1800, Ext. 1239.

Sincerely,
Anthony Fuoco,
Assessor

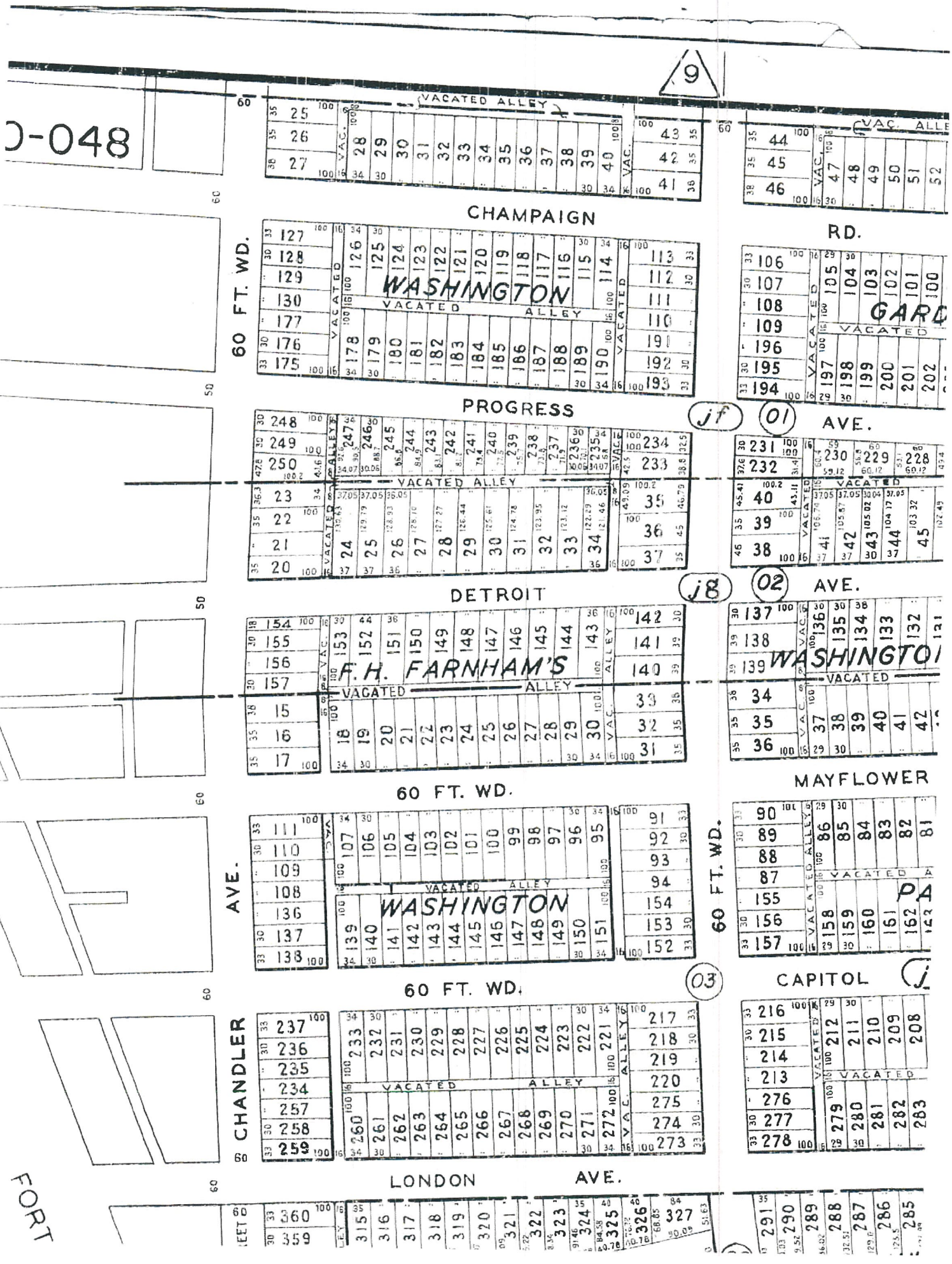
**I am the owner of the above properties and grant the City of Lincoln Park permission to** combine the above referenced subject properties.

Fred D Lang
Property Owner's Signature

10/20/2016
Date

Cheryll Lang
Property Owner's Signature

10/20/2016
Date


D-048
VACATED ALLEY
CHAMPAIGN
RD.
60 FT. WD.
WASHINGTON
VACATED ALLEY
PROGRESS
AVE.
VACATED ALLEY
DETROIT
AVE.
F. H. FARNHAM'S
VACATED ALLEY
WASHINGTON
MAYFLOWER
60 FT. WD.
AVE.
VACATED ALLEY
WASHINGTON
60 FT. WD.
60 FT. WD.
CAPITOL
CHANDLER
VACATED ALLEY
LONDON
AVE.
FORT

# PUBLIC HEARING

# CAPER

# CITY OF LINCOLN PARK, MICHIGAN
# CERTIFIED COPY OF RESOLUTION #2016-355

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF LINCOLN PARK, WAYNE COUNTY, MICHIGAN, HELD IN THE JOHN A. ALOISI COUNCIL CHAMBERS, OF THE MUNICIPAL BUILDING.

UNDER THE DATE OF: December 5, 2016

MOVED BY: Council President Murphy SUPPORTED BY: Councilman Kelsey

RESOLVED, that a Public Hearing be set for January 3rd during the course of the Regular Council Meeting to review the accomplishments of the CDBG program for 2015-16 and to allow for citizen's communication.
Motion unanimously carried.

**I, DONNA BREEDING, duly authorized City Clerk of Lincoln Park; do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Mayor and Council on December 5, 2016, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

Donna Breeding

**Donna Breeding, CMC**
City Clerk

*Office of Community Planning & Development*
3240 Ferris
Lincoln Park, MI 48146
(313) 386-3100
Fax: (313) 381-3202

January 3, 2017

Honorable Mayor and City Council

**Subject:** Award Bid to demolish 839 Lincoln

**Purpose:** To award the bid to demolish 839 Lincoln.

**Budget Impact:** Will result in the expenditure of already budgeted funds from the CDBG 2014-2015 Fiscal Years.

**Background:** The Mayor and Council gave authorization to solicit bids for the demolition of structures located at 839 Lincoln on December 5, 2016, resolution #2016-359

**Recommendation:** It is recommended that Direct Construction Services, Inc. be awarded the bid for demolition of the structures at 839 Lincoln as they are the lowest bidder that meets all specifications. The Excluded Parties Listing of the Federal Government was checked.

Respectfully submitted,

Doreen P. Christian
Director

Attachment: Proposed resolution and bid tabulations

# PROPOSED RESOLUTION
## LINCOLN PARK CITY COUNCIL

**DATE: January 3, 2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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RESOLVED, that Direct Construction Services, Inc. be awarded the bid for the demolition of structures located at 839 Lincoln for a cost not to exceed $ 6,850.00, as they are the lowest bidder that meets all City specifications. Funds to come from CDBG Budget Account Number 249-040-75521, Building Department Demolitions.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**839 Lincoln**

**Demolition Bids - Tally Sheet 12/21/16 10:00 am**

| Company | Amount | Bid Bond |
|---|---|---|
| Direct Construction Services, LLC | $6,850.00 | Yes |
| International construction | $8,350.00 | Yes |
| Blue Star, Inc. | $10,900.00 | Yes |
| Able Demolition, LLC | $11,995.00 | Yes |
| Adams Group | $15,100.00 | Yes |
| | | |
| McMillian Group, Inc. | $9,250.00 | NO |
| Superior Wrecking | $6,700.00 | NO |

NOTE: McMillian Group and Superior Wrecking disqualified due to no bid bond.

# City of Lincoln Park
## FIRE DEPARTMENT

1355 Cleophus Parkway ● Lincoln Park, Michigan 48146-9987 ● (313) 381-1100


December 26, 2016

Honorable Mayor and City Councilors
City of Lincoln Park
Lincoln Park, Michigan

**Subject:** Proposed Resolution to Waive Bid Process to Purchase Four Electronic Patient Care Report Computers Using Funds Awarded Through Distressed City Funding.

**Background:**

The Fire Department was furnished with used computer tablets from Rapid Response Ambulance Company after the Fire Department tablets became unserviceable. The computers currently being used have become unreliable and the batteries won't hold a charge. The Fire Department was awarded funding from the Distressed City Grants to purchase four new Panasonic Toughbooks, similar to those that were supplied from Rapid Response. The Toughbooks are ruggedized, durable, lightweight laptops that have proven to be extremely reliable for the Fire Department in both indoor and outdoor environments, making them an ideal choice. Three Panasonic distributers were contacted for price quotes with two quotes returned by Lowry Solutions located in Brighton Michigan and Tele-Rad Motorola Solutions in Holland Michigan.

**Budget Impact:**

The adoption of this proposed resolution will have a temporary impact on the adopted FY 2016 Budget. The cost of the 4 Toughbooks with extra batteries, vehicle docks, antenna, and warranty is $20,225.96 to be paid from account #101-340-983 The Distressed City Grant will reimburse the funds initially paid out to purchase the computers.

**Recommendations:**

It is recommended that the Mayor and Council adopt the proposed Resolution to waive the bid process to purchase Four Electronic Patient Care Reporting computers from Tele-Rad Motorola Solutions, who submitted the lowest of the two quotes that were returned.

Respectfully Submitted,

Steve Martin
Interim Fire Chief,
City of Lincoln Park

Attachments:

1.) Price Quote from Lowry Solutions
2.) Price Quote from Tele-Rad Motorola Solutions

# PROPOSED RESOLUTION
# LINCOLN PARK CITY COUNCIL

**DATE: January 3, 2017**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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WHEREAS, the Fire Department's current Electronic Patient Care Reporting tablets have become unreliable and the batteries will not hold a charge, and

WHEREAS, Toughbook's are ruggedized, durable, lightweight laptops that are proven extremely reliable for fire departments in both indoor and outdoor environments.

NOW, THEREFORE, BE IT RESOLVED that the Fire Department waive the bid process and purchase 4 Toughbook's from Tele-Rad Motorola Solutions for a cost not to exceed $20,225.96. Funds to come from Acct # 101-340-983.

BE IT FURTHER RESOLVED, that the Distressed City Grant will reimburse the funds initially paid out to purchase the laptops.

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

TELE-RAD

511 E. 8th St.

Holland MI 49423-3759
(616) 396-3541 Fax: (616) 392-9707

# QUOTATION

QUOTE NO.: 31596 - 00 REF
DATE: 12/21/16
TERMS: CASH ON DELIVERY (CO
DELIVERY:
Please reference Quote No. on Correspondence & purchase orders.
Quote expires: 01/20/2017

TO: Lincoln Park Fire Dept.
Interim Fire Chief
1355 Cleophus Pkwy
Lincoln Park, MI 48146

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

| QTY | DESCRIPTION | | UNIT PRICE | DISC% | TOTAL |
|---|---|---|---|---|---|
| 4 | SYNNEX4491452 | PANASONIC CF20 PUBLIC SECTOR PREMIUM PACKAGE | 3,434.68 | | 13,738.72 |
| 4 | SYNNEX4461307 | PANASONIC VEHICLE DOCK DUAL PASS FOR CF20, KEYED | 755.01 | | 3,020.04 |
| 4 | SYNNEX4613718 | PANASONIC ANTENNAPLUS DUAL LTE AND GPS ANTENNA KIT | 203.01 | | 812.04 |
| 4 | SYNNEX4609483 | 4TH AND 5TH YEAR PUBLIC SAFETY BUNDLE ADD ON WARRANTY | 551.24 | | 2,204.96 |
| 4 | SYNNEX4370129 | SPARE BATTERIES FOR CF20 | 112.55 | | 450.20 |
| | | | Item summary | | 20,225.96 |
| | | | Subtotal | | 20,225.96 |
| | | | Sales Tax | | .00 |
| | | | GRAND TOTAL: | | 20,225.96 |

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE. TERMS SUBJECT TO CREDIT REVIEW

Orders over $50,000 may require a 25% down payment to be invoiced at time of order.
Unpaid balances over 30 days are subject to 1.5% monthly interest charge (18% annually).

BY DAVE VERBURG / 616-401-6258 7008

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted

by _____ P.O. No. _____

LEGAL NAME OF PURCHASER

_____ Date _____

AUTHORIZED SIGNATURE

LOWRY SOLUTIONS

**Quote # : 00024384-01**
**Date : 10/14/2016**

**Prepared By:**
Mark Cairns
Lowry Solutions, Inc.

Grand Rapids, MI
(810) 599-6844
markca@lowrysolutions.com

**Prepared For:**
Branden Perry
Tel: (313) 575-5868

bperrry@citylp.com

**Bill To:**
Lincoln Park Fire Department
ATTN : Steve Martin

**Ship To:**
Lincoln Park Fire Department
ATTN : Steve Martin

**Additional Notes:**

| Description | Qty | Unit Price | Ext. Price |
|---|---|---|---|
| **Part # CF-20C5-00VM**<br><br>Public Sector Specific - Standard, Win10 Pro, Intel Core m5-6Y57 1.10 GHz, vPro, 10.1" WUXGA 10-pt Gloved Multi Touch+Digitizer, 8GB, 256GB SSD, Intel WiFi a/b/g/n/ac, TPM, Bluetooth, Dual Pass (Ch1:WWAN/Ch2:WWAN), 4G LTE Multi Carrier (EM7355), Webcam, Emissive Backlit Keyboard, Toughbook Preferred, 3 Year Public Sector Service and Support Package – Bundle A | 4 | $3,825.00 | $15,300.00 |
| **Part # CF-CDS20VM01**<br><br>PANASONIC : Panasonic vehicle dock (dual pass) for CF-20. Keyed alike. | 4 | $795.00 | $3,180.00 |
| **Part # AP-PAN-CCGPD-Q-BL** **Optional**<br><br>PANASONIC : AntennaPlus Dual LTE & GPS Antenna Kit. Includes black housing with threaded bolt mount, 15 coax cable, power divider and jumper cable for CF-19, CF-20, CF-54 and FZ-G1 | 4 | $224.00 | |
| **Part # CF-VZSU0QW**<br><br>PANASONIC : Battery for CF-20 Mk1 | 4 | $124.00 | $496.00 |
| **Part # CF-SVCPSY5** **Optional**<br><br>PANASONIC : 4th and 5th years Public Safety Service Bundle Add on (Year 4 & 5 only). Must be purchased in conjunction with PS bundle base unit. Includes Premier, Protection Plus, Customer Portal, Disk Image Management, HDD No Return. | 4 | $645.00 | |

| | | | |
|---|---|---|---|
| **Part # CF-SVCPSY4**<br><br>PANASONIC : 4th year Public Safety Service Bundle Add on (Year 4 only). Must be purchased in conjunction with PS bundle base unit. Includes Premier, Protection Plus, Customer Portal, Disk Image Management, HDD No Return. | 4 | $355.00 | $1,420.00 |
| **Part # CF-LNDDC120HW**<br><br>PANASONIC US, ACCESSORY, LIND 120 WATT 12-32 VOLT INPUT CAR CHARGER. | 4 | $135.00 | $540.00 |
| | | **Grand Total** | **$20,936.00** |

| | | | |
|---|---|---|---|
| Terms: | 30 Days | Shipped Via: | Prepaid & Add |
| Freight Terms: | F.O.B origin | Delivery/MOS: | Ground |

With an authorizing signature, this quote will serve as an order agreeing to Lowry's terms and conditions.

| | | |
|---|---|---|
| Tax Exempt: | ☐ Taxable<br>☐ Non-taxable | Sales Tax Exemption Cert.<br>Note: please attached a copy of the exemption certificate(s) for each ship to state or use the multijurisdictional tax certificate |
| PO Number: (required if no credit card) | | Accounts payable contact name |
| Fed Tax ID# | | Accounts payable contact phone: |
| Duns # | | Accounts payable email: (Where to email invoices) |
| | | Accounts payable email #2: (for invoice inquiry, if different from above) |
| Credit Card Type: | ☐ Mastercard<br>☐ Visa<br>☐ Am Ex<br>☐ Discover | Credit Card Number: |
| Card Expiration: | | Name on Card: (please print) |
| CVV: | | Title: |
| Card Billing Address: (if different from bill to address)<br>Address:<br>City:<br>State:<br>Zip: | | |
| Date: | | Cardholder email address: |

Customer Signature:

City of Lincoln Park
Department of Public Services
& Engineering
500 Southfield Rd.
Lincoln Park, MI 48146
(313) 386-9000

January 3, 2016

Honorable Mayor and City Councilors
City of Lincoln Park
Lincoln Park, MI

**Background:**
The State of Michigan Department of Transportation requires Communities that have utilities in the State of Michigan right-of-way to apply for an annual permit to make emergency repairs in those right-of-ways. When an emergency repair is needed, the City of Lincoln Park is still required to make contact with the MDOT representative and provide notice that the emergency repair is needed and the nature of the work. This annual permit is for emergency work only and does not cover any other projects that would require an individual application.

**Budget Impact:**
There is no budgetary impact for this permit as there is no cost associated with it.

**Recommendation:**
The City should proceed with approving the annual permit application.

Respectfully Submitted,

John Kozuh, Director of Public Services

Attachments:
1) Resolution

Michigan Department
Of Transportation
2207B (11/16)

# PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES



*This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way".*

RESOLVED WHEREAS, the _____
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.

3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.

4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent he DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name: _____

_____

_____

_____

_____

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the _____
(Name of Board, etc)

of the _____ of _____
(Name of GOVERNMENTAL AGENCY) (County)

at a _____ meeting held on the _____ day

of _____ A.D. _____.

Signed _____ Title _____

# AGENDA STATEMENT

**To:** Mayor Karnes and City Council

**From:** Raymond Watters, Chief of Police

**Subject:** **Center of Police/Fire Management and Leadership Studies Class**

**Date:** December 20, 2016

**cc:** City Clerk, City Attorney, and City Manager

---

**Purpose:**

The Lincoln Park Police Department is requesting permission for Sergeant Patrick Culter and Sergeant Ryan Hammerle to attend the "Center for Police/Fire Management and Leadership Studies" class being offered by Macomb Community College in Clinton Township, Michigan. The school is being held on Wednesdays beginning January 11, 2017 through April 26, 2017.

**Fiscal Impact:**

The cost for the school for both Officers is $2,000.00. Meals will be subject to the City travel policy. A Police Department vehicle will be used. The funds will come from the Police Department's Training Account 101-305-960.

**Policy Changes:**

N/A

**Background:**

N/A

**Attachments:**

Resolution, Cover Letter

# PROPOSED RESOLUTION

## LINCOLN PARK CITY COUNCIL

**DATE: January 3, 2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

---

**RESOLVED,** that Mayor and Council authorize Sergeant Patrick Culter and Sergeant Ryan Hammerle to attend the "Center for Police/Fire Management and Leadership Studies" class being offered by Macomb Community College in Clinton Township, Michigan on Wednesdays beginning January 11, 2017 through April 26, 2017. The cost of the school for both Officers is $2,000.00. Meals for the Officers will be subject to the City travel policy. A Police Department vehicle will be used.

**BE IT FURTHER RESOLVED**, funds to come from the Police Department's Training Account 101-305-960.

---

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

# City of Lincoln Park
## Department of Police
1427 Cleophus
Lincoln Park, Michigan 48146
313-381-1800


December 19, 2016

Honorable Mayor Karnes and Council
City of Lincoln Park
1355 Southfield
Lincoln Park MI 48146

Dear Mayor Karnes and members of Council:

The Lincoln Park Police Department is requesting permission for Sgt. Ryan Hammerle and Sgt. Patrick Culter to attend the Center of Police/Fire Management and Leadership Studies Class.

This Leadership class will provide the officers with upper management topics including budgeting, labor/management issues, personnel management , legal issue and media relations.

The Center of Police/Fire Management and Leadership Studies class is held at the Macomb Community College campus 21901 Dunham Road Clinton Township MI. This class will be held every Wednesday 8:30am – 3:30pm from January 11 – April 26th. The cost of the school for both officers is $2,000.00 and will come from the police department training fund 101-305-960. The officers will commute to the school in a department vehicle and meals will be subject to the city travel policy.

Raymond Watters
Chief of Police

# CRIMINAL JUSTICE TRAINING CENTER

Public Service Institute
MACOMB COMMUNITY COLLEGE
Discover. Connect. *Advance.*
586.498.4050 | www.macomb.edu/PSI

## Center for Police/Fire Management and Leadership Studies

The Center for Police/Fire Management and Leadership Studies, an executive-level training program, has been designed for law enforcement and fire service personnel intent on earning the highest ranks in their department and those who have already achieved them. A total of 90 contact hours will be required and divided among upper level management topics, including budgeting, labor/management issues, personnel management, legal issues, and media relations. Presenters will include MACNLOW, Dolan Consulting Group, and Lt. Colonel Dave Grossman. The emphasis of the program is on practical exercises that provide a working knowledge of the administrative function within law enforcement and fire service agencies.

### Topics

- Budgeting
- "The Bulletproof Mind: Leadership and Management Principles"
- Staff Study
- Effective Keys to Leadership and Employee Coaching
- Managing Generational Differences
- Supervisor Liability
- Confronting the Toxic Employee
- Ethics
- Media Relations

**Wednesdays 8:30 am–3:30 pm, January 11–April 26**

**WHERE**
East Campus
Macomb Community College
21901 Dunham Road
Clinton Township, MI 48036

**TUITION**
Members: $900
Non-members: $1,000

**REGISTRATION**
586.498.4050
cjtc@macomb.edu

Note: No-shows will be billed tuition plus a $25 cancellation fee unless cancellation is made five business days prior to seminar start date.

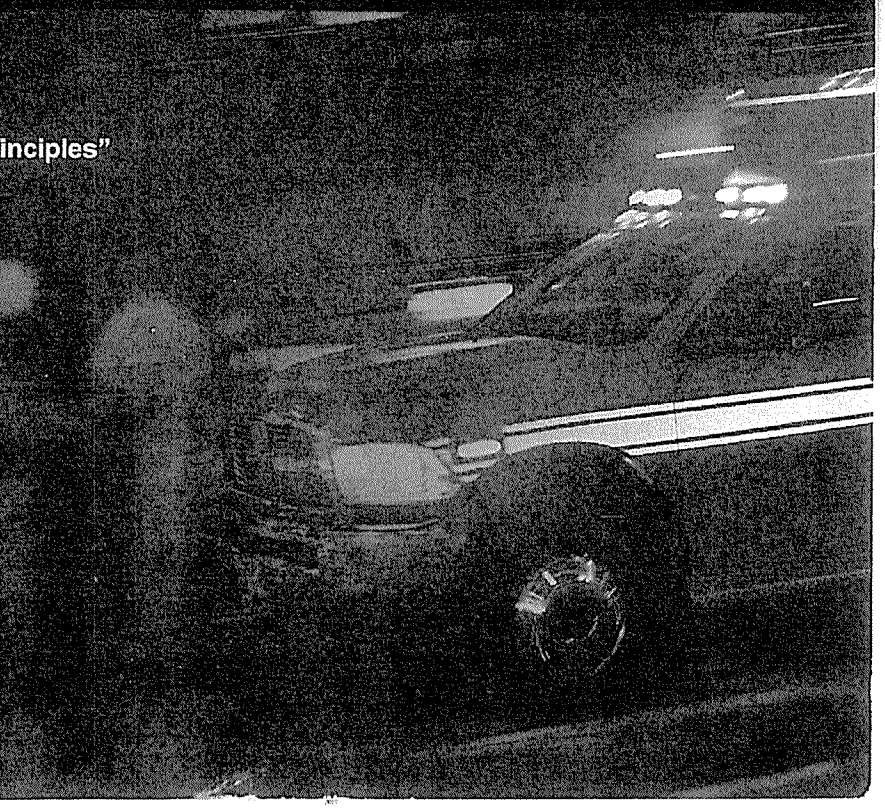
For the latest listing of Advanced Police Seminars, visit our website at www.macomb.edu/PSI

# Register today for this executive-level training program!

Center for Police/Fire Management and Leadership Studies, an executive-level training program, has been designed for law enforcement and fire service personnel intent on earning the highest ranks in their department and those who have already achieved them.

## Topics

- Budgeting
- "The Bulletproof Mind: Leadership and Management Principles"
- Staff Study
- Effective Keys to Leadership and Employee Coaching
- Managing Generational Differences
- Supervisor Liability
- Confronting the Toxic Employee
- Ethics
- Media Relations



Macomb Community College

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# Center for Police/Fire Management and Leadership Studies

**Wednesdays**
**8:30 am–3:30 pm**
**January 11–April 26**

**East Campus**
**Macomb Community College**
21901 Dunham Road
Clinton Township, MI 48036

Tuition:
Members $900
Non-members $1000

**Call or email to register:**
**586.498.4050 or cjtc@macomb.edu**


**MACOMB COMMUNITY COLLEGE BOARD OF TRUSTEES**
James F. Kelly, Chairperson; Vincent Viviano, Vice Chairperson; Jennifer Haase, Secretary; Roseanne DiMaria, Treasurer; Frank Cusumano, Trustee; Joseph DeSantis, Trustee; Elizabeth Lucido, Trustee
James Jacobs, Ph.D., College President
FOLLOW US


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14500 E. 12 MILE RD., WARREN, MI 48088-3896

Nonprofit Organization
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Macomb Community College
FIRST CLASS

Lincoln Park Police Department
ATTN: Chief
1427 Cleophus
Lincoln Park, MI 48146

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0001393377 OCT 14 2016
U.S. POSTAGE PITNEY BOWES

8146-230127

# City of Lincoln Park
## FIRE DEPARTMENT

1355 Cleophus Parkway ● Lincoln Park, Michigan 48146-9987 ● (313) 381-1100


December 14, 2016

Honorable Mayor and City Councilors
City of Lincoln Park
Lincoln Park, MI

**Subject**: Proposed Resolution to Schoolcraft College Fire Technology In-Service Training.
Livonia, MI.
January 11, 2017 through February 16, 2017

**Background**: Pre-Requisites courses required before entering Fire Officer I & II courses. Pre-requisites will prepare the firefighter with incident commands, resource management, preparations and decision making for company operations, strategy tactics for company operations.

**Budget Impact**: The proposed resolution will impact the 2016-2017 fiscal budget in the amount of $1,140.00 for two attendees including the cost of books.

**Recommendation**: It is recommended that Mayor and Council pass proposed resolution for the Pre-Requisite courses in Livonia, MI.

Respectfully Submitted,

Steve Martin
Interim Fire Chief

**PROPOSED RESOLUTION**
**LINCOLN PARK CITY COUNCIL**

**DATE: January 3, 2017**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

---

WHEREAS, The Lincoln Park Fire department is requesting approval for Sgt. Jayson Milley and Sgt. Andrew Emler attend Pre-Requisite course to Fire Officer I & II. Course will be held, at Schoolcraft College Livonia, MI. The course is to be held from January 11, 2017 to February 16, 2017.

WHEREAS, they will prepare for incident commands, resources management, preparations and decision making for company operations, strategy tactics for company operations before entering Fire Officer I & II courses. This will impact the 2016/2017 fiscal budget in the amount of $1,140.00 which includes material needed for the course. This has been allocated from the fire departments 2016/2017 budget.

NOW, THEREFORE, BE IT RESOLVED, that approval be granted for Sargent Jayson Milley and Firefighter III Andrew Emler to attend Pre-Requisite courses at Schoolcraft College, from January 11, 2017 through February 16, 2017. The cost of the course will be $1,140.00. A fire department vehicle will be utilized. An expense report will be completed upon completion of training. Funds to come from Acct. # 101-340-960

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

City of Lincoln Park
*Department of Public Services*
*& Engineering*
500 Southfield Rd.
Lincoln Park, MI 48146
(313) 386-9000

January 3, 2017

Honorable Mayor and City Councilors
City of Lincoln Park
Lincoln Park, MI

**Background:**

The State of Michigan, MIOSHA and MDOT have requirements for traffic control when performing work in a roadway. This is for the safety of all employees on site, and the general public driving on the roadway. Failure to comply with the regulations set forth could cause MDOT to shut down the work site, MIOSHA to give the City violations and/or injury to the employees and general public.

**Budget Impact:**

The cost to attend this training class is $255 per attendee.

**Recommendation:**

The City should proceed with sending DPS Employee Frank Pizzo to this training class.

Respectfully Submitted,

John Kozuh, Director of Public Services

Attachments:
1) Resolution

CC: Matt Coppler, City Manager

# PROPOSED RESOLUTION
# LINCOLN PARK CITY COUNCIL

**DATE: 1/3/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

---

**RESOLVED,** that the Mayor and City Council authorize Frank Pizzo to attend the Temporary Traffic Control Training Seminar provided by the Michigan Rural Water Association located at The Romulus Athletic Center. The cost of the Temporary Traffic Control Training is $255, with the funds to come from account no. 592-920-96000 Water Training-School.

**BE IT FURTHER RESOLVED,** that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

---

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

City of Lincoln Park
Department of Public Services
& Engineering
500 Southfield Rd.
Lincoln Park, MI 48146
(313) 386-9000

January 3, 2017

Honorable Mayor and City Councilors
City of Lincoln Park
Lincoln Park, MI

Subject: Bid Award for Retention Basin Pond Protection Project

**Background:**

Hennessey Engineers, Inc. on behalf of The City of Lincoln Park DPS solicited bids for The Lincoln Park Retention Basin Pond Project. This project needs to be undertaken to stabilize the earthend bank of the Retention Basin parking lot and to protect the existing 12'watermain. The City of Lincoln Park received three bids for the project with the low bidder being E.C. Korneffel Company at a cost not to exceed $149,264.00 plus a 15% Contingency fee..

**Fiscal Impact:**

The cost of this project was factored in to the FY 2016-17 budget. The lowest bid for this project came in at $149,264.00 plus a 15% contingency fee to be taken from account 420-923-983000 (Capital Improvements, Retention Basin Fund).

**Recommendation:**

To proceed and award the bid for the Lincoln Park Retention Basin Protection Project to E.C. Korneffel Company

Sincerely,

John Kozuh, Director

**Attachments:**

1. Resolution
2. Bid Tabulation
3. Hennessey Engineers, Inc. Recommendation Letter

CC: Matt Coppler, City Manager; Lisa Griggs, Finance Director

# PROPOSED RESOLUTION
# LINCOLN PARK CITY COUNCIL

**DATE: 1/3/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

---

RESOLVED, that the Mayor and City Council hereby award the bid for the Retention Basin Pond Protection Project to E.C. Korneffel Company as submitted, for any/all work not exceed $149,264.00 plus $22,436.00 (15% contingency) equaling $171,700.00. Funds to be taken from Account #420-923-983000 (Capital Improvements, Retention Basin).

BE IT FURTHER RESOLVED, the Mayor and City Council authorize the Mayor and City Clerk to sign all pertinent contract documents.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

---

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

HENNESSEY
ENGINEERS, INC

December 21, 2016

Mr. John Kozuh, Director of Public Services
City of Lincoln Park
500 Southfield Road
Lincoln Park, Michigan 48146

**Re: Lincoln Park Retention Basin Pond Protection Project**
**Recommendation to Award**
**City of Lincoln Park**
**Hennessey Project No. 73067**

Dear Mr. Kozuh:

As you are aware, we only received three (3) bids for the above referenced project. The bids were under the original total estimated budget of $250,000 including contingency and project management. Attached is a copy of the bid tabulations. The bids received were as follows:

- E.C. Korneffel Company $ 149,264.00
- Marine OneLimited $ 202,210.00
- Birkenstock Construction LLC $ 232,840.00

E.C. Korneffel Company, is very capable of completing this work. E.C. Korneffel Company has worked on several projects that Hennessey Engineers, Inc., has administered. The projects were completed on time and within the budget. Based on our current and past experience overseeing projects that E.C. Korneffel have worked on, we would highly recommend them for this project.

It is our recommendation that the bid for the Lincoln Park Retention Basin Pond Protection Project be awarded to E.C. Korneffel Company in the amount of $171,700.00 which includes an approximate 15% contingency and 13 days of Construction Observation. The estimated project budget including construction management, construction observation, survey layout, testing, and survey as-builts is $185,000.

If you have any questions, or if additional information is necessary, please do not hesitate to call me at (734) 759-1600.

Sincerely,

HENNESSEY ENGINEERS, INC

James D. Hollandsworth, P.E., P.S.
Lincoln Park Project Manager
JDH/bd
Enc.
cc: John J. Hennessey, Hennessey Engineers, Inc.
Ryan Kern, Hennessey Engineers, Inc.
Mark Gaworecki, Hennessey Engineers, Inc.
B.3

R:\Municipalities\70000's Lincoln Park\73000's\73067 Retention Basin Pond Protection Design\Letters\Recommendation to Reject Bid 12-21-16.docx

Lincoln Park Retention Basin Pond
Protection Project
Bid Tabulation
City of Lincoln Park
Hennessey Project No. 73067

| LINCOLN PARK - RETENTION BASIN PROJECT<br>HEI PROJECT #73067 | | | | E.C. Kornefferl Co.<br>2691 Veterans Parkway<br>Trenton, MI 48183 | | Marine One Limited<br>49090 Jefferson<br>Chesterfield, MI 48047 | | Birkenstock Construction LLC<br>2528 Harte Drive<br>Brighton, MI 48114 | |
|---|---|---|---|---|---|---|---|---|---|
| Line Number | Description | Estimated Amount | Unit | Unit Price in Figures | Line Total | Unit Price in Figures | Line Total | Unit Price in Figures | Line Total |
| 1 | Mobilization | 1 | LSUM | $48,500.00 | $48,500.00 | $45,000.00 | $45,000.00 | $15,000.00 | $15,000.00 |
| 2 | SZ-12 Sheeting - Grade 50 Steel (25 - Feet Long) | 215 | LFT | $400.00 | $86,000.00 | $560.00 | $120,400.00 | $800.00 | $172,000.00 |
| 3 | Pond Cleanout | 1 | LSUM | $7,900.00 | $7,900.00 | $18,000.00 | $18,000.00 | $20,000.00 | $20,000.00 |
| 4 | Remove Existing Fence and Trees | 1 | LSUM | NO BID | | $8,250.00 | $8,250.00 | $10,000.00 | $10,000.00 |
| 5 | Construction Observation | $ 528.00 | DAYS | 13 | $6,864.00 | 20 | $10,560.00 | 30 | $15,840.00 |
| | TOTAL BID AMOUNT | | | | $149,264.00 | | $202,210.00 | | $232,840.00 |

City of Lincoln Park
Department of Public Services
& Engineering
500 Southfield Rd.
Lincoln Park, MI 48146
(313) 386-9000

January 3, 2017

Honorable Mayor and City Councilors
City of Lincoln Park
Lincoln Park, MI

Subject: Award Oversight and Construction Services to Hennessey Engineers, Inc.

**Background:**

Hennessey Engineers, Inc. on behalf of The City of Lincoln Park put out to bid and is in receipt of the bids for the Retention Basin Pond Project. The low bid for this project is from E.C. Korneffel Company and has been put to the Mayor and City Council to award the bid for the installation of steel sheeting along the easterly side of the detention pond. To assist the City in completing this project, Hennessey Engineers, Inc. has put together a proposal for oversight and construction services for the Retention Basin Pond Protection Project.

**Fiscal Impact:**

The Retention Basin Pond Project work is valued at $149,264.00 which will come out of account number 420-923-983000 (Capital Improvements, Retention Basin Fund). Hennessey Engineering Inc., has provided to the City cost rates that mimic their present City Engineering Standard fee, as outlined by City Council Resolution 2013-225 dated June 17,2013.
Total oversight and Construction fees cost not to exceed $14,696.00 out of Capital Improvements, Retention Basin Account 420-923-983000.

**Recommendation:**

To award the Retention Basin Pond Protection Project Construction Services to Hennessey Engineering Inc.

Sincerely,

John Kozuh, Director
**Attachments:**

1. Resolution
2. Hennessey Engineers, Inc. Proposal

CC: Matt Coppler, City Manager; Lisa Griggs, Finance Director

**PROPOSED RESOLUTION**
**LINCOLN PARK CITY COUNCIL**

**DATE: 1/3/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

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**RESOLVED,** that the Mayor and City Council hereby award the Retention Basin Pond Protection Project oversight and construction services to Hennessey Engineering Inc., as submitted, for any/all work not to exceed $14,696.00. Funds to be taken from Account #420-923-983000 Capital Improvements, Retention Basin.

**BE IT FURTHER RESOLVED,** the Mayor and City Council authorize the Mayor and City Clerk to sign all pertinent contract documents.

**BE IT FURTHER RESOLVED,** that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

HENNESSEY
ENGINEERS, INC

December 28, 2016

Mr. John Kozuh, Director of Public Services
City of Lincoln Park
500 Southfield Road
Lincoln Park, Michigan 48146

**Re: Lincoln Park Retention Basin Pond Protection Project**
**Proposal for Construction Services**
**City of Lincoln Park**
**Hennessey Project No. 73067**

Dear Mr. Kozuh:

As you are aware, the City of Lincoln Park opened bids on Wednesday, December 21, 2016 for the above referenced project with the low bid received from E.C. Korneffel Company of Trenton, Michigan in the amount of $149,264.00 to install approximately 215 lineal feet of steel sheeting along the easterly side of the detention pond located on the retention basin site.

This project is to be awarded by City Council at their January 3, 2017 regularly scheduled meeting and will be considered by the Receivership Transition Advisory Board (RTAB) on January 17, 2017 for approval. To assist the City in completing this project, the following is a summary of the construction fees proposed and to be presented to the City Council and the RTAB for approval. The costs provided are based upon the established rates with our general engineering services contract with the City of Lincoln Park.

| | |
|---|---|
| • Construction Inspection(13 days @ $528.00 per day) | $ 6,864.00 |
| • Construction Staking and Layout (2%) | $ 2,848.00 |
| • Construction QA/QC Testing (1.5%) | $ 2,136.00 |
| • Construction Administration (2%) | $ 2,848.00 |
| | **TOTAL $14,696.00** |

Therefore, we recommend the City of Lincoln Park proceed with the construction of the above mentioned project and approve the construction inspection, construction staking and layout, construction QA/QC testing and construction administration fees associated with this project at a **not to exceed cost of $14,696.00.**

HENNESSEY
ENGINEERS, INC



If you have any questions or comments, please feel free to call me at any time.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

Mark Gaworecki
Project Manager

cc: Matt Coppler, City Manager, City of Lincoln Park
Lisa Griggs, Finance Director, City of Lincoln Park
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
James D. Hollandsworth, P.E., P.S., Engineering Manager, Hennessey Engineers, Inc.
File B.3

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# PROPOSED RESOLUTION
# LINCOLN PARK CITY COUNCIL

**DATE: 12/05/2016**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

**WHEREAS**, White Castle Systems, owning a parcel of land at 2115 Fort Street within the City of Lincoln Park wishes to rebuild tear down and rebuild a new restaurant on that site; and

**WHEREAS**, to accommodate the design of the restaurant and keep it compliant with all zoning codes within the City, White Castle Systems decided to go through the Planned Unit Development Process; and

**WHEREAS**, the Lincoln Park Planning Commission has completed its duties related to the process for designation of a Planned Unit Development, namely accepting the application; preliminary review of the application; conducting a public hearing, and approving the site plan; and

**WHEREAS**, pursuant to section 1288.03(b)(2), the Lincoln Park Planning Commission recommends to the Mayor and City Council approval of the Planned Unit Development request and subsequent rezoning with conditions noted by the Lincoln Park Planning Commission

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and City Council pursuant to its responsibilities outlined in Section 1288.03(c) have reviewed the final plan, the proposed planned unit development, findings of the Planning Commission and the approved Planning Commission minutes and any and all reports from consultants and other review agencies for 2115 Fort Street now approves the planned unit development; and

**BE IT FURTHER RESOLVED**, the Mayor and City Clerk are authorized to execute the planned unit agreement with White Castle System; and

**BE IT FURTHER RESOLVED,** the Mayor and City Council's actions in approving this planned unit development shall constitute an amendment to the Zoning Code pursuant to Section 1288.03(c)(2) of the Zoning Code; and

**BE IT FURTHER RESOLVED**, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board.

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

Lincoln Park
MICHIGAN

January 3, 2017

Honorable Mayor and City Council
City of Lincoln Park
Lincoln Park, Michigan

**Subject: Approval of Accounts & Claims Payable Over $25,000**

**Background:**

Pursuant to Emergency Manager Order #60, all purchases of goods or services with a value exceeding $25,000.00 is subject to approval. A resolution has been prepared with the vendor name, a brief description of payment and the amount of payment for your consideration.

The proposed payments are for the dates of December 20, 2016, through January 3, 2017. A full listing of the entire Accounts & Claims payable will continue to be provided to Mayor and Council for review.

**Budget Impact:**

The proposed items for payment are all budgeted in the Fiscal Year 2016/2017 budget.

**Recommendation:**

It is recommended that Mayor and Council adopt the attached resolution approving the Accounts & Claims Payable over $25,000.00.

Respectfully Submitted,

Lisa Griggs
Director of Finance and Operations

Attached: Resolution

**PROPOSED RESOLUTION**
**LINCOLN PARK CITY COUNCIL**

**DATE: January 3, 2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson , Mayor Karnes

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RESOLVED, that the Accounts and Claims Payable for those items greater than $25,000 pursuant to Emergency Manager Order 60 be approved as follows:

| | | |
|---|---|---|
| 25th District Court | January 2017 payment | $ 34,375.00 |
| City of Riverview | Nov'16 Dumping | $ 44,262.76 |
| GV Cement | Pmt #3 Electric Ave. Intersection | $ 111,491.30 |
| Liquiforce | Emmons Ave. Sewer Collapse-$91,425.24<br>Pmt #4 SRF Sanitary Rehab-$106,190.06 | $ 197,615.30 |
| MERS | Dec'16 Defined Benefit Payment | $ 285,731.81 |
| Rizzo | Dec'16 Service | $ 106,258.39 |
| Wayne County | Jul'16 & Aug'16 Prisoner Housing | $ 50,225.00 |

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**PROPOSED RESOLUTION**
**LINCOLN PARK CITY COUNCIL**

**DATE: 01/03/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

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CITY MANAGER REPORT

DEPARTMENT HEAD REPORT – CDBG

CITIZENS COMMUNICATIONS (City related matters only.)

ORAL REPORTS OF THE MAYOR AND COUNCIL

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**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

**PROPOSED RESOLUTION**
**LINCOLN PARK CITY COUNCIL**

**DATE: 01/03/2017**

**MOVED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**SUPPORTED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes

RESOLVED, that the meeting be adjourned at _____ p.m.

**YES:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**NO:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes
**ABSTAINED:** Dardzinski, DiSanto, Higgins, Kelsey, Murphy, Parkinson, Mayor Karnes