



2018 Vendor Registration Form

Welcome to the Lincoln Park Farmers Market Application
 "Painter's Supply Parking Lot", corner Fort Street & Southfield, Lincoln Park

CONTACT INFORMATION

Farm / Business Name _____ Applicant Name (Print) _____
 Mailing Address _____
 City _____ State ____ Zip _____ County _____
 Phone (business) _____ (home) _____ (cell) _____ FAX _____
 Email _____ Web Site _____
 Designated On-Site Contact _____ On-Site Contact Phone _____

MARKET CATEGORIES

Please check appropriate category

<input type="checkbox"/> Produce (fruits and vegetables) <input type="checkbox"/> Specialty Foods (bakery, eggs, honey) <input type="checkbox"/> Michigan Made	<input type="checkbox"/> Flowers (landscape, baskets, cut and potting flowers) <input type="checkbox"/> Arts & Crafts: _____ <input type="checkbox"/> Non-Profit Organization
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PRODUCT DESCRIPTION

FOOD

Vegetables
 Fruit
 Honey / Jams / Syrups
 Cert. Organic Produce
 Herbs / Spices / Teas/ Coffee
 Baked Goods
 Other (list below) _____

PLANTS

Perennials
 Bedding Plants
 vegetables
 annuals
 herbs
 Trees / Shrubs
 Other _____

SET-UP

Please describe your stall arrangement & requirements to help in assigning spaces. Describe canopies, table set-ups, etc. Weights required for canopies.

DATES STALL SPACE NEEDED

- Entire season (22 market days) Selected days (circle days)

06/03 06/10 06/17 06/24 07/01 07/08 07/15 07/22 07/29 08/05 08/12 08/19 08/26
09/02 09/09 09/16 09/23 09/30 10/07 10/14 10/21 10/28

PAYMENT

Vendor fees will be collected the day of the market unless paid in advance. Fees will be paid to the Market Master. Please make checks payable to Lincoln Park Farmers Market.

Vendor Fee

Daily Vendor rate - \$15.00 for single (10' x 10') space, \$30.00 for double (10' x 20') space.
Early Bird Special, Full Season Fee – Due April 15, 2018 - \$165.00
Pre-Paid Full Season Fee – Due May 1, 2018 - \$200.00

Canopy Rental

Canopy Rental - (We Set-Up & Take Down) - \$10 per day.

Make checks payable to: **Lincoln Park Farmers Market**

Mail to: Friends of Lincoln Park Farmers Market
 PO Box 1160
 Lincoln Park, MI 48146
 lpfm@inbox.com / 313-427-0443

HOLD HARMLESS AGREEMENT

Hereby assume all risks and liabilities arising out of my/our participation in the Lincoln Park Farmers Market. We also agree to release, hold harmless and indemnify the Friends of Lincoln Park Farmers Market, Lincoln Park Farmers Market, the City of Lincoln Park and their officers, agents, and employees from all liability or responsibility whatsoever, for injury (including death) to persons and for any damage to any City of Lincoln Park property or to the property of other arising out of/or resulting from participation in this farmers market.

I/WE further hereby release, and forever discharge said Friends of Lincoln Park Farmers Market, Lincoln Park Farmers Market, the City of Lincoln Park, and their officers, agents, members and employees from any and all claims, demands, actions, causes of actions, damages and liabilities resulting or arising directly or indirectly out of My/our participation in the Lincoln Park Farmers Market.

Vendor Signature _____ Date _____

I hereby understand the rules and agree to the rules as stated by Market Management. (Page 3 & 4)

Vendor Signature _____ Date _____

VENDOR REQUIREMENTS

Produce & food vendors must comply with Michigan Department of Agriculture requirements:
<http://www.michigan.gov/mdard/>

Food items must be pre-wrapped under the Michigan Cottage Food Law or at a licensed facility and MUST include a label stating the vendor's name, address, name of product, ingredients and net weight or measure. All labeling must comply with Michigan Department of Agriculture requirements. Food & drink samples must adhere to the Michigan Department of Agriculture requirements.

Vendors are responsible for complying with local, state, and federal requirements governing the sale and production of their products, and for acquiring the necessary permits and licenses. Vendors are required to provide copies of all relevant licenses, certifications and permits. For more information contact;

Michigan Department of Agriculture:	800-292-3939
Wayne County Health Department:	734-727-7100
Michigan Department of Treasury:	517-636-4660

MARKET RULES

1. Hours of Operation / Location

Markets are Sundays, starting June 3, 2018, running weekly, until October 29, 2018. Weekly market time is 11:00 am to 4:00 pm. Leaving early will not be **permitted** unless preapproved by the Market Manager. Vendor is expected to stay during the entire time the market is open unless completely sold out, at which time the vendor may leave with permission of the Market Master. In the event of inclement weather, the Market Master will make the determination regarding closing the entire market early.

2. Set-Up / Tear-Down

Set-Up time is 9:30 am – 11:00 am. The market must be vacated by 5:00 pm.

3. Vendor Spaces

Vendor spaces are equal to one 10 foot x 10 foot parking space. Vendors may pay for an additional space.

4. Vendor and Customer Parking

No vendor vehicles in selling area. All vendor vehicles must be parked along Forrest Avenue from bowling alley and down or behind painters supply. Customer parking is along Forrest Avenue from Southfield to bowling alley as well as at the museum. Customers are not allowed to drive into the market to pick up items.

4. Products to be Sold

To encourage economic development, the market will favor vendors that manufacture and grow items in Michigan which include the following; fruit, vegetables, edible grains, plants, trees, shrubs, cut flowers, dried flowers, herbs, apiary products, cider, honey, maple syrup, dried fruits and nuts, baked goods, dressings and sauces, jams and jellies, eggs and cheese. Our emphasis is on locally grown farm fresh produce. The market is not an outlet for resale or wholesale produce or merchandise.

Produce - Vendors are allowed to supplement their products with other locally grown products.
(Example: a neighboring farmer)

Florists - Flower vendors are welcome to bring plants that they buy from a wholesaler.

Food Items - Food items as described above are welcome. These items must have the appropriate licenses to be sold at the market or qualify under the Michigan Cottage Food Law.

Organic Products - Products that are marketed as 'Organic' need to be certified by the USDA Organic Certification Program.

5. Rights reserved by the Market

- a) Market reserves the right to reject a vendor application if the goods and merchandise are not compatible with the market concept.
- b) Market reserves the right to deny a vendor the privilege of selling at the market if; products are misrepresented, poor quality & services of products and/or produce, non-payment of fee's.
- c) Fee's are non-refundable and will be enforced whether vendor shows or not. This includes early closing of market due to bad weather or any other emergency situation.
- d) Each vendor is responsible for keeping his/her own area clean and attractive. Trash is to be hauled away by vendors. The trash containers provided at the market are for the market customers use only.
- e) Vendors must bring their own equipment; tent, chairs, display racks & signage, customer bags and money for change. Stakes may not be driven into the pavement, lawn, or dirt areas of the Market premises. Tents must be anchored with weights to avoid injury.
- f) Vendors are required to display a price list and a sign posting their name and location of their farm.

These rules and regulations are subject to change at the discretion of the Friends of Lincoln Park Farmers Market

