

**REGULAR MEETING**

The meeting was called to order at 7:30 p.m., Mayor Thomas E. Karnes presiding.

Pledge of Allegiance to the Flag

INVOCATION by Chaplain Joe Salazar of CHRIST Family Church

PRESENT: Councilpersons Chris Dardzinski, Michael Higgins, Larry Kelsey, Thomas Murphy  
and Thomas Parkinson

ALSO PRESENT: City Manager Matt Coppler, City Attorney Ed Zelenak, and City Clerk Donna  
Breeding

Mayor's remarks

Proclaimed the month of November as "Native American Indian Heritage Month"

Congratulations to Busen's Appliance on their 80<sup>th</sup> anniversary

**RESOLUTION 2017-344 Approve Consent Agenda**

By Council President Murphy, supported by Councilman Higgins

RESOLVED, that the following items listed under the consent agenda be approved as presented to  
the Mayor and City Council:

1. Approve Minutes - Regular Meeting held October 2, 2017
2. Approve Minutes – Special Meeting held October 2, 2017
3. Approve Inter Agency Agreement/LP Senior Center/Parks & Rec
4. Approve Inter Agency Agreement/LP Police- Crime Awareness Program
5. Approve Inter Agency Agreement/Exterior Inspection Blight Contractor
6. Approve Inter Agency Agreement/LP Police - Community Policing Officer

Motion unanimously carried

ca-1 **RESOLUTION 2017-345 Approve Minutes/Regular Meeting**

RESOLVED, that the minutes of the Regular Meeting held under the date of October 2, 2017 be  
approved as recorded

Approved.

ca-2 **RESOLUTION 2017-346 Approve Minutes/Special Meeting**

RESOLVED, that the minutes of the Special Meeting held under the date of October 2, 2017 at  
7:00 p.m. regarding Pending Litigation be approved as recorded.

Approved.

ca-3 **RESOLUTION 2017-347 Inter Agency/Sr. Center/Parks & Rec**

RESOLVED, that the standard Inter Agency Agreement dated July 1st, 2017 between the City  
of Lincoln Park and the Lincoln Park Senior Center/Parks & Recreation, is hereby approved  
with a budget allocation of \$9,000 and the Mayor and City Clerk are hereby authorized and  
directed to execute said Agreement on behalf of the City. Funds to come from 43<sup>rd</sup> Program  
Year CDBG Budget Account Number 24943-75613 "Sr. Center Staffing".

Approved.

ca-4                    **RESOLUTION 2017-348 Inter Agency /LPPD - Crime Awareness**  
RESOLVED, that the standard Interagency Agreement dated July 1st, 2017 between the City of Lincoln Park and the Lincoln Park Police Department Crime Awareness Program, is hereby approved with a budget allocation of \$7,500 and the Mayor and City Clerk are hereby authorized and directed to execute said Agreement on behalf of the City. Funds to come from 43<sup>rd</sup> Program Year CDBG Budget.  
Approved.

ca-5                    **RESOLUTION 2017-349 Inter Agency/Blight Contractor**  
RESOLVED, that the standard Interagency Agreement dated July 1st, 2018 between the City of Lincoln Park and the Neighborhood Improvement Exterior Inspection Blight Contractor Program, is hereby approved with a budget allocation of \$50,000 and the Mayor and City Clerk are hereby authorized and directed to execute said Agreement on behalf of the City. Funds to come from 43<sup>rd</sup> Program Year CDBG Budget.  
Approved.

ca-6                    **RESOLUTION 2017-350 Inter Agency/LPPD - Community Policing**  
RESOLVED, that the standard Interagency Agreement dated July 1st, 2018 between the City of Lincoln Park and the Lincoln Park Police Department Community Policing (Officer) Program, is hereby approved with a budget allocation of \$50,000 and the Mayor and City Clerk are hereby authorized and directed to execute said Agreement on behalf of the City. Funds to come from 43<sup>rd</sup> Program Year CDBG Budget.  
Approved.

**RESOLUTION 2017-351 Set Public Hearing/CAPER**

By Councilman Kelsey, supported by Council President Murphy  
RESOLVED, that a Public Hearing be set for November 6th during the course of the Regular Council Meeting to review the accomplishments of the CDBG program for 2016-17 and to allow for citizen's communication.  
Motion unanimously carried.

**RESOLUTION 2017-352 Solicit Bids/CDBG Renovation/883 Montie**

By Councilman Kelsey, supported by Council President Murphy  
RESOLVED, that the Mayor and Council authorize Doreen Christian, CDBG Director, to solicit bids for the renovation of City-owned 883 Montie.  
Motion unanimously carried.

**RESOLUTION 2017-353 Solicit Bids/Renovation/Anne & Cleophus**

By Council President Murphy, supported by Councilman Kelsey  
RESOLVED, that the Mayor and Council authorize Doreen Christian, CDBG Director, to solicit bids for the renovation of City-owned 1922 Anne and 716 Cleophus.  
Motion unanimously carried.

**RESOLUTION 2017-354 Call for Special Election**

By Council President Murphy, supported by Councilman Parkinson  
WHEREAS, the Mayor and Council of Lincoln Park called for a Special Election to be held to fill a partial-term on the City Council due to the untimely death of Councilman Mario DiSanto, and WHEREAS, the City Charter requires a vacancy be filled by election if there are no additional qualified candidates whose names appeared on the previous General Election ballot.  
THEREFORE, BE IT RESOLVED, that NOTICE IS HEREBY GIVEN, that the City of Lincoln Park, County of Wayne, Michigan will hold a SPECIAL ELECTION on Tuesday, May 8, 2018 for the purpose of electing one (1) Partial Term Councilperson, as required by Chapter II, Section 29, of the City Charter to fill the current vacancy. Said term will expire on November 20, 2018.  
FURTHER BE IT RESOLVED, that Petitions for this office are available at the City Clerk's Office, 1355 Southfield Rd., Lincoln Park, Michigan during regular office hours: Monday thru Friday from 8AM to 4PM.  
DEADLINE to file Petitions is 4pm, on January 23, 2018.  
Motion unanimously carried.

**RESOLUTION 2017-355 Designate “Trick or Treat” Hours**

By Councilman Kelsey, supported by Councilman Dardzinski

RESOLVED, that the City of Lincoln Park designate the hours of 5:00 P.M. through and including 8:00 P.M. on Tuesday, October 31, 2017 as the Official "Trick or Treat" time of observance in the City of Lincoln Park.

Motion unanimously carried.

**RESOLUTION 2017-356 Attend Training/Police Dept.**

By Councilman Kelsey, supported by Councilman Dardzinski

RESOLVED, that Mayor and Council authorize Sergeant Patrick Culter and Sergeant Shawn Noe to attend the nine week “Staff and Command School” being offered at Eastern Michigan University in Ypsilanti, Michigan beginning the week of February 19, 2018. The cost of the school for both Officers is \$6,000.00. Meals for the Officers will be subject to the City travel policy. A Police Department vehicle will be used to commute daily.

BE IT FURTHER RESOLVED, Funds to come from the Police Department’s Training Account 101-305-960.

Motion unanimously carried.

**RESOLUTION 2017-357 Approve New Used Auto Dealer/1434 Dix**

By Councilman Kelsey, supported by Councilman Dardzinski

RESOLVED, that a "New 2017 Used Auto Dealers License” be approved for the following location:

Metro City Auto Group                      1434 Dix                      NO OUTSIDE STORAGE

Motion unanimously carried.

**RESOLUTION 2017-358 Approve Special Event/Ghost Walk**

By Councilman Kelsey, supported by Councilman Higgins

RESOLVED, that Special Event Permit #15 be approved for the Friends of the Lincoln Park Farmer’s Market to hold a “Ghost Walk” beginning next to the municipal parking lot on Philomene and Fort Park on October 21, 2017 from 4:00 p.m until 8:30 p.m.

Motion unanimously carried.

**RESOLUTION 2017-359 Award Bid/Building Services**

By Council President Murphy, supported by Councilman Kelsey

WHEREAS, the City solicited bids to provide Building Department Services for the City of Lincoln Park; and

WHEREAS, the City received three bids, and a panel of the Mayor, two Council members and the City Manager interviewed the two companies that provided the best pricing and best plan for services.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council award the bid for Building Department Services to McKenna Associates, and select Alternate 3 from their proposal; and

BE IT FURTHER RESOLVED, the Mayor and City Council authorize the Mayor and City Clerk to sign all necessary contract documents.

Motion unanimously carried.

**RESOLUTION 2017-360 Accept SAFER Grant**

By Councilman Kelsey, supported by Council President Murphy

WHEREAS, the Lincoln Park Fire Department responds to over 6,000 emergency runs per year, including fires, vehicle accidents, and medical emergencies, and

WHEREAS, having a sufficient number of personnel able to respond to these incidents is of the highest priority, and

WHEREAS, the Department of Homeland Security/Federal Emergency Management Agency has awarded a grant to the Lincoln Park Fire Department under the FY 2016 Staffing for Adequate Fire and Emergency Response ("SAFER") grant program in the amount of \$1.3 million dollars, and

WHEREAS, these grant funds will pay for personnel costs (pay and fringe benefits) of 6 new firefighters for three (3) years at a rate of 75% for year one, 75% for year two, and 35% for year three, and

WHEREAS, the period of performance of the SAFER grant is from March 22nd 2018 through March 21st 2021.

BE IT RESOLVED, that Mayor and Council authorize the Fire Chief to accept the SAFER award from FEMA in the amount of \$1.3 million dollars to hire 6 additional firefighters for the period of performance stated above.

Motion unanimously carried.

**RESOLUTION 2017-361 Schedule Study Session/City Manager/Goals**

By Council President Murphy, supported by Councilman Kelsey

RESOLVED, that a Study Session of the Mayor and Council be scheduled on October 23, 2017 at 6:00 PM in the John A. Aloisi Council Chambers 1355 Southfield Road, Lincoln Park, MI to discuss City Manager Performance Review and Goals

Motion unanimously carried.

**RESOLUTION 2017-362 Schedule Study Session/Tattoo/Food Trucks**

By Councilman Kelsey, supported by Councilman Higgins

RESOLVED, that a Study Session of the Mayor and Council be scheduled on November 6, 2017 at 6:30 PM in the John A. Aloisi Council Chambers, 1355 Southfield Road, Lincoln Park, MI to discuss Body Art Facilities and Food Trucks.

Motion unanimously carried.

**RESOLUTION 2017-363 Engage Services/5-Year Master Plan**

By Councilman Kelsey, supported by Councilman Parkinson

WHEREAS, the Michigan Planning Enabling Act requires Municipal Planning Commissions to review its current Community Master Plan every five years to determine whether any amendments are needed or whether the process for a new plan should be started; and

WHEREAS, the last time the Community Master Plan was reviewed was in 2012 and it was determined that it was not in need of amendment, nor did the Planning Commission determine a new plan should be started; and

WHEREAS, the Lincoln Park Planning Commission, pursuant to its responsibilities in the Michigan Planning Enabling Act, has determined that the current Community Master Plan should be updated to reflect demographic changes and today's conditions within the City of Lincoln Park.

NOW, THEREFORE BE IT RESOLVED, that pursuant to the Agreement for Planning and Economic Development Professional Services between the City of Lincoln Park and Beckett and Raeder, Inc., the Mayor and Council approves the following expenditure for the Community Master Plan update pursuant to the negotiated terms of said agreement with Beckett and Raeder, Inc., not to exceed \$41,000.00.

BE IT FURTHER RESOLVED, that the Mayor and Council authorize the funds to be taken from Account No. 101-805-818000 Contractual Services, Planning Commission in the amount of \$41,000.00.

Motion carried.

NO: Councilman Dardzinski

**RESOLUTION 2017-364 Accounts & Claims Payable (over \$25,000)**

By Council President Murphy, supported by Councilman Kelsey  
 RESOLVED, that the Accounts and Claims Payable for those items greater than \$25,000 be approved as follows:

<b>MERS</b>	Sept 2017 Defined Benefits	<b>\$ 303,104.00</b>
<b>DTE</b>	Sept 2017 Street Lights	<b>\$ 44,706.95</b>
<b>Wayne County</b>	Feb. Mar. & Apr. 2017 Prisoner Housing	<b>\$ 55,930.00</b>
<b>E &amp; J Tree Services</b>	Sept 2017 Tree trimming and removal	<b>\$ 31,981.00</b>
<b>Great Lakes Water Authority</b>	Aug 2017 Water	<b>\$ 190,864.27</b>
<b>Wayne County</b>	Aug 2017 Sewage/User Fee	<b>\$ 102,017.62</b>
<b>Hennessey Engineers Inc.</b>	DWSD TAC & AWG Consulting	75.68
	Retention Basin Concrete Repairs	1,722.60
	SAW Grant	21,139.36
	Water Distribution Asset Mgmt.	2,694.00
	FY 2018 FAC Applications	520.08
	GLWA RAW Water Tunnel Inspection	607.20
	Pagel Street Reconstruction	2,133.34
	Riverbank Reconstruction	10,431.30
	Champaign Ave Traffic Study	1,400.00
	2017 Joint Sealing Program	423.72
	2017 Concrete Sectioning	20,504.66
	SAW Grant	21,090.87
	SAW Grant Cleaning & TV	87.12
	2017 Pavement Evaluation	5,750.00
	GLWA RAW Water Tunnel Inspection	37.84
	SRF Sewer Rehab	827.64
	Retention Basin Concrete Repairs	1,056.00
	Electric Ave Intersection Inspection	370.70
	Retention Basin Pond	1,880.88
	Riverbank Reconstruction	11,705.54
	Lafayette & Cleophus Water Main Repl.	2,637.36
	1623 Fort St	165.00
	Pagel St. Reconstruction	1,576.96
	2017 Joint Sealing Program	<u>4,187.92</u>
		<b>\$ 113,205.77</b>

Motion unanimously carried.

**CITY MANAGER REPORT**

**DEPARTMENT HEAD REPORT – EDC/DDA Director**

**CITIZENS COMMUNICATIONS (City related matters only)**

**ORAL REPORTS OF THE MAYOR AND COUNCIL**

**RESOLUTION 2017-365 Adjournment**

By Council President Murphy, supported by Councilman Parkinson

RESOLVED, that the meeting be adjourned at 9:23 p.m.

Motion unanimously carried

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THOMAS E. KARNES, MAYOR

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DONNA BREEDING, CITY CLERK