



City of
Lincoln Park
Water Department

313-386-1800 ext. 1252/1253

Automatic Water Bill Payment Form

Dear Lincoln Park Water Customer:

The City of Lincoln Park is now offering automatic withdrawal of water account payments from your savings or checking account. There is no cost for this service from the City of Lincoln Park, however, your financial institution may have a service charge. Automatic deduction will save you time, effort and money. Residents will be able to avoid the cost of postage, checks and late fees. Fill out the required information below to enroll in this service.

It will take approximately 30 days for the automatic withdrawal to go into effect. Your next water bill will indicate if the enrollment has taken place. If you have additional questions, please contact the water department at the number above.

Step 1: Contact Information (Please print clearly):

Name: _____

Service Address: _____

Account # (as shown on your water bill) _____

Phone # _____

Email address: _____

**Email is required for automatic withdrawal as future invoices will be emailed, not mailed*

Step 2: Provide your bank account information

Name of Financial Institution: _____

ABA/Routing/Transit Number: _____

Checking Account #: _____ -OR- Savings Account # _____

To ensure the correct account number is used for electronic payment and to obtain the ABA/Routing number, please call your financial institution for assistance.

Step 3: Provide your signature for authorization:

I authorize the City of Lincoln Park to withdraw my payments from my checking or savings account listed above. Authorization will be in effect until the City of Lincoln Park has received WRITTEN notification 30 days prior to allow reasonable time to act on the request.

I understand that a fee of \$45.00 will be charged if there are insufficient funds in the account.

Signature: _____ Date: _____

Mail or drop off completed form to: City of Lincoln Park
Water Office
1355 Southfield
Lincoln Park, MI 48146