



City of  
**Lincoln Park**  
Water Department

313-386-1800 ext. 1252/1253

**Authorization for Paperless Water Bill**

Dear Lincoln Park Water Customer:

The City of Lincoln Park is now offering the option for customers to receive their water bills in a paperless format. When this option is elected, a postcard bill **will not** be mailed. Instead, the bill will be sent to the customer's designated email address. No reminders will be sent and it is the customer's responsibility to update the City of an email address change.

**Step 1: Contact Information (Please print clearly):**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Service Address: \_\_\_\_\_

Account # (as shown on your water bill) \_\_\_\_\_

Phone # \_\_\_\_\_

Email address: \_\_\_\_\_

***\*\*It is the responsibility of the customer to update the City of an email address change\*\****

**Step 2: Provide your signature for authorization:**

I agree to receive all future water bills and statements from the City of Lincoln Park electronically through the email I provided above. Furthermore, I understand that the utility bills are due quarterly and it is my responsibility to make timely payments even in the event that I may not receive the notification.

I agree and understand that it is my responsibility to notify the City of Lincoln Park of an email change or if I no longer want to receive bills electronically.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail or drop off completed form to:      City of Lincoln Park  
Water Office  
1355 Southfield  
Lincoln Park, MI 48146